



# Crossroads

## UNITED METHODIST CHURCH

### NURSERY CHILDCARE PAID WORKERS JOB DESCRIPTION

**Job Summary:** Effectively supervises children in the church nursery on a weekly basis.

**Reports to:** Nursery Coordinator

**Status:** Part-time hourly position depending on consistency of hours and whether a backup for the Nursery Coordinator.

**General Description:** Provide excellent child care to promote parents willingness to leave their children in our care as they attend worship and other groups/events.

#### **Essential Skills:**

- Has a heart for God and a Christ-like character of love that aligns with Scripture.
- Is highly relational and communicates well with parents and other volunteers within the nursery.
- Is a team player to provide excellent care of all children in the nursery.
- CPR and First Aid certified.

#### **Essential Tasks:**

- Care for children and infants entrusted to the nursery on Sunday mornings.
- Care for children and infants entrusted to the nursery on Sunday & Thursday evenings, and other times as scheduled and approved.
- Help train new volunteers in the nursery area.
- Follow all the Safe Sanctuary Policies.
- Follow the Nursery Caregiver Handbook.
- Help insure the safety of children and infants entrusted to the nursery.

- Help with monthly cleaning of rooms and toys.
- Clean up rooms after Sunday morning worship, including but not limited to washing dishes, washing toys, and putting laundry in washer if needed.
- Make sure all rooms and playground doors are locked when opening the nursery and closing the nursery.
- Will function as Nursery Coordinator when needed and scheduled.
- Must demonstrate concern and care for all the rooms used, especially when sharing rooms with the Preschool Director and Children's Ministry Director.

**Required Meetings:**

- Meetings and training as scheduled and pertinent for the job description.
- Training to be certified for First Aid & CPR.